**Business Attorney Job Description Template**

[Insert company name here] is an established and successful law firm specializing in [insert key areas of focus here]

We’re looking for a Business Attorney to focus on tax implications with respect to structuring, negotiating and documenting complex real estate, partnership and business transactions.

### Roles & Responsibilities

Responsibilities include, but are not limited to:

* Assisting businesses to prevent, navigate, and resolve complex legal issues.
* Assisting and advising businesses on establishing their company's structure, policies, objectives, and procedures for their business operations.
* Ensuring all relevant laws and outcomes are understood and obeyed by businesses.
* Researching and resolving legal disputes through the analysis of relevant laws, argument development, evidence collection, and legal representation.
* Drafting, reviewing, completing, and filing legal paperwork related to business operations.
* Examining and reporting any potential or existing legal issues to the relevant authorities.
* Negotiating contract terms, transactions, and settlements on behalf of the businesses involved.
* Ensuring all business processes, strategies, and actions comply with all relevant local, state, federal, and international laws.
* Managing multiple clients, cases, and legal activities that carry varying deadlines.  
  Focused on protecting the reputation and assets of the company.

### About you

* A Juris Doctor in law, successful passing of the bar exam, and a valid state license.
* Excellent critical thinking, analytical, reasoning, and negotiation skills.
* Strong research and verbal and written communication skills.
* Good leadership, organizational, time management, and multitasking skills.
* The ability to work under pressure and time constraints to meet deadlines.

### What you’ll get in return

The firm offers a generous benefits package along with compensation based on experience level and client orientation.

* Competitive compensation based on experience
* Medical insurance plan
* Dental insurance plan
* Vision insurance plan
* Contribution to life insurance plan
* 401k profit sharing
* Parking reimbursement
* Social, charity, and wellness events

To apply for the role or have a confidential discussion, contact us on [insert recruiter email address] or [insert recruiter phone number]