**Tax Partner Job Description Template**

[Insert company name here] is an established and successful law firm specializing in [insert key areas of focus here]

We’re looking for a Tax Partner to join our [insert location] Office, to lead, enable, and manage the [insert nationality] Tax department. This is an exciting opportunity to join this successful practice that has a loyal client base with a key focus on owner-managed businesses.

### Roles & Responsibilities

Responsibilities include, but are not limited to:

* Provide overall support to Partners on client matters and special projects including exposure to a wide variety of tax issues
* Ensure that all work completed is in accordance with the firm's quality control procedures
* Review the tax returns of juniors and advise on work as appropriate
* Deal with client queries and manage client expectations
* Business development and spotting opportunity for both personal and company growth
* Assist the audit team by reviewing tax computations of audit companies and groups

### About you

* A successful history of working as a trusted adviser
* Commercially astute and a proven track record of successful business development initiatives
* Wants to be part of the next successful chapter for this firm’s growth
* Great people management skills, including the ability to help support junior colleagues with their progression in the team
* An insurance background is desirable
* This is a key hire and a big role for the incoming candidate, and you'll require a driven and self-starting mindset to achieve success. It'd be well suited to a Director with a good network from which to leverage your relationships.

### What you’ll get in return

The firm offers a generous benefits package along with compensation based on experience level and client orientation.

* Competitive compensation based on experience
* Medical insurance plan
* Dental insurance plan
* Vision insurance plan
* Contribution to life insurance plan
* 401k profit sharing
* Parking reimbursement
* Social, charity, and wellness events

To apply for the role or have a confidential discussion, contact us on [insert recruiter email address] or [insert recruiter phone number]