**Legislative Counsel Job Description Template**

[Insert company name here] is an established and successful law firm specializing in [insert key areas of focus here]

We’re looking for a Legislative Counsel to help in shaping the legal and regulatory framework for the evolving [insert industry] industry.

### Roles & Responsibilities

Responsibilities include, but are not limited to:

* Review, evaluate, edit and draft federal, state and local legislation
* Assist in identifying legislative trends and developing strategies and policy language to further [insert company name] interests
* Identify, track, and advise on introduced and proposed legislation
* Collaborate with [insert company name] Public Policy team members on market-speciﬁc legislative eﬀorts
* Coordinate with [insert company name] compliance, legal, and operations teams as new regulatory frameworks are implemented

### About you

* Law degree required or relevant work experience
* [insert number] years of experience with legislative drafting for state and/or federal matters
* Exceptional ability to critically analyze policy issues
* Excellent written communication skills and attention to detail
* Ability to thrive in a fast-paced, demanding (and sometimes unstructured) environment
* Self-starter; intrinsically motivated
* Experience with labor and employment law a plus but not required

### What you’ll get in return

The firm offers a generous benefits package along with compensation based on experience level and client orientation.

* Competitive compensation based on experience
* Medical insurance plan
* Dental insurance plan
* Vision insurance plan
* Contribution to life insurance plan
* 401k profit sharing
* Parking reimbursement
* Social, charity, and wellness events

To apply for the role or have a confidential discussion, contact us on [insert recruiter email address] or [insert recruiter phone number]