**Litigation Lawyer Job Description Template**

[Insert company name here] is an established and successful law firm specializing in [insert key areas of focus here]

We’re looking for a Litigation Lawyer to support the Company’s frontline development matters outside of general corporate counsel.

### Roles & Responsibilities

Responsibilities include, but are not limited to:

* Investigate, analyze, strategize, adjust loss/expense reserves, and effectively manage files involving personal injury, professional liability, and property damage to achieve the best possible outcome
* Provide counsel and take action on issues, factual developments, liability exposure, loss/expense reserves, and settlement opportunities
* Provide outstanding customer service to our policyholders, business partners, claimants, and teammates throughout the organization
* Attend mediation hearings and settlement conferences, when appropriate
* Review policies, and prepare reservation of rights and/or declination letters, as necessary
* Support a highly successful and growing claims team
* Additional duties may be assigned

### About you

* Minimum [insert number] years of defense experience
* Strong work ethic, excellent analytical skills, and high energy
* Must be committed to education, learning the law of numerous jurisdictions, teamwork, and the financial success of our organization
* Solid computer skills, including competence with Microsoft Outlook, Word, and Excel
* Commitment to exemplary customer service
* Ability to travel

### What you’ll get in return

The firm offers a generous benefits package along with compensation based on experience level and client orientation.

* Competitive compensation based on experience
* Medical insurance plan
* Dental insurance plan
* Vision insurance plan
* Contribution to life insurance plan
* 401k profit sharing
* Parking reimbursement
* Social, charity, and wellness events

To apply for the role or have a confidential discussion, contact us on [insert recruiter email address] or [insert recruiter phone number]