**Research Attorney Description Template**

[Insert company name here] is an established and successful law firm specializing in [insert key areas of focus here]

We’re looking for a Research Attorney to provide a highly-technical and detailed analysis of complex employment, commercial litigation, and mass tort cases.

### Roles & Responsibilities

Responsibilities include, but are not limited to:

* Identifying and analyzing the impacts of regulatory change and guidance.
* Analyzing and supporting the database of the legal obligations of the company.
* Working with a group of attorneys to assist in research, analysis, and process review.
* Reviewing the impact of regulations nationally, focused on corporate banking regulations.
* Documenting and submitting the results of research in a timely manner.
* Collaborating with internal business partners and outside counsel to discuss requirements and review research results.

### About you

* Has strong written and verbal communication skills.
* Able to work well under pressure and be able to meet moving and concurrent deadlines.
* Able to prioritize and balance a heavy work volume with attention to detail.
* Highly organized and have excellent multitasking skills.
* Comfortable using computers and be able to quickly adapt to new technologies.
* Proficient in Microsoft Office and Adobe Acrobat.
* Able to exercise strict confidentiality.
* Able to make independent judgment calls when permitted.
* A team player.
* Experience using case management software is a plus, but it is not required.
* Takes pride in delivering excellent client service, being honest, and being a supportive team member.
* Juris Doctor from an accredited law school \*(Bar License Not Required)\*.
* At least [insert number] year of professional research and writing experience.
* At least [insert number] of No-Fault experience.

### What you’ll get in return

The firm offers a generous benefits package along with compensation based on experience level and client orientation.

* Competitive compensation based on experience
* Medical insurance plan
* Dental insurance plan
* Vision insurance plan
* Contribution to life insurance plan
* 401k profit sharing
* Parking reimbursement
* Social, charity, and wellness events

To apply for the role or have a confidential discussion, contact us on [insert recruiter email address] or [insert recruiter phone number]